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| **Minutes of the Management Committee 08/01/2024** |
| **Location: Club House Time: 8pm** |
| **Present:** Commodore Nick Brook, Vice-Commodore Rhiann Bramwell, Rear-Commodore Stuart Bates, Richard Whitehill, John Walker, Graham Knox. Rana Din, Martin Watts, Rod Daniel, John Groves, Richard Hodgson, Janice Brennan,  |
| **Item** | **Description** | **Action** |
| **1.0** | **Commodore's welcome**The Commodore welcomed those present and wished everyone a Happy New Year. |  |
| **2.0** | **Apologies.**Mike Smith |  |
| **3.0** | **Minutes of the last meeting**The November 2023 minutes were accepted as correct. |  |
| **4.0** | **Matters arising from those minutes.** New cover had been purchased for the Vision. |  |
| **5.0** | **Treasurer’s Report**.Financial report provided.All loans from members have now been repaid. |  |
| **6.0** | **Bar Report.**Takings December £616 Expenditure £92.Results mainly reflect AGM and Matthew Rush’s Scouts’ pre-Christmas do. |  |
| **7.0** | **Secretary’s Report.**A report provided.Mike Smith, Sailing Secretary, is aware of the remark concerning I mark and will respond accordingly.A year planner had now replaced the calendar. |  |
| **8.0** | **Membership Secretary’s Report.**No report.One resignationGraham Knox suggested it would be useful to send out messages welcoming new members with their names so that members were aware of people joining. Richard Whitehill responded that he had tried to do this in the past, but he himself was not always aware of new members. An effort would be made to do this in the coming sailing season.It was agreed that a “mug” shot board be put up in the Club so that certainly, new members could see who was who. | **RW****JG** |
| **9.0** | **Sailing Secretary’s Report.**A report provided.Preparations for the Freezer Open are well advanced.Martin Watts is OOD and Pat Brook will provide a hot luncheon. |  |
| **10.0** | **Training Committee Report** No report. |  |
| **11.0** | **Club House and Dinghy Park.**A report provided.The air horns will now be altered to one lead.It was thought that the concrete could be patched having first been cleaned with a spray washer.Richard Whitehill said that the repair to the Bar end roof needs to be robust as it gets all the weather.John Groves responded that he would discuss all this with the builder whom he was meeting on Tuesday (tomorrow). John went on to say that the cladding on the outside of the bar would be left until the wall repairs had been carried out by Rochdale Council. |  |
| **12.0** | **Ribs & Committee Boat**.A report provided by Matthew RushMatthew Rush to purchase a new jockey wheel. | **MR** |
| **13.0** | **Social & Galley.**Janice Brennan reported that there had been 28 for the Starters’ Supper and 5 for the mulled wine. Slight disappointment at the numbers for the Annual walk which was thoroughly enjoyed by those taking part.Second half of the Social Program is nearly complete.Support is still required for the Prize giving which will occur after the meal with prizes presented by the Mayor of Rochdale.Graham Knox will liaise with the Mayor’s office regarding the timing of the event.Jannice Brennan asked that all Committee members use email address.janice.brennan1958@icloud.com when sending any communication. |  |
| **14.0** | **A.O.B**Stuart Bates has set up management@hlsc.org.uk as a forwarding e-mail address to all members of Management.During 2024 seven questions will have to be completed regarding RYA affiliation.Martin Watts went through the seven questions with the following short answers.1. Nominated individual for welfare – suggestion Carli / Dan Sutcliffe.
2. Safeguarding Policy – We have a club protection policy – perhaps needs updating.
3. Criminal Records Disclosure checks – this requires further looking at
4. Safety Management systems – yes, just needs checking.
5. Equality policy – use RYA one.
6. Complaint handling process – yes.
7. Deliver racing activity – yes and are aware of anti-doping responsibilities.

The Commodore thanked Martin for his succinct report.Byelaw 66A – after some discussion it was agreed that the Commodore Nick Brook would re-write the byelaw liaising with Richard Whitehill & Rhiann Bramwell.The following dates agreed for Management meetings throughout 2024.Zoom March 4th, Club house April 29th, Zoom July 1st, Club house September 2nd, Zoom November 4th – all 8pm start | **NB** |
| **15.0** | **Date of Next Meeting: 4th March via Zoom – 8pm**. |  |
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| **16.0** | **End of meeting: 08.50pm** |  |

Accepted by the Committee DATE.

 Signed on behalf of the Commodore by